

**MINUTES OF THE REGULAR MEETING
OF THE NOTUS-PARMA HIGHWAY DISTRICT No.2**

Parma, Idaho

A regular meeting of the Commissioners of the Notus-Parma Highway District #2 was held Tuesday, December 10, 2019 at 3:00 p.m. at the office of the District, 106th S. Fourth St., Parma, Idaho.

PRESENT: Commissioners William Hartman, Tom Sells, Gary Hickman
Director of Highways Lynn Troxel
Clerk Mary Huett
Attorney Carlie Foster Via Phone
JUB Engineer Tim Blair
Rick Lowe Nutrien Branch Manager

APPROVAL OF AGENDA: Clerk Mary Huett reported that the agenda was posted 6 days in advance and have not made any modifications in those 6 days.

MINUTES: Commissioner Tom Sells moved and Commissioner Gary Hickman seconded to approve the minutes of the November 12, 2019 meeting. The motion passed unanimously approving the minutes.

BILLS: The outstanding bills were presented for December 2019. Commissioner Tom Sells moved, and Commissioner Gary Hickman seconded to pay the bills. The motion passed unanimously.

OLD BUSINESS:

ROAD AND BRIDGE REPAIR AND MAINTENANCE – Director of Highways Lynn Troxel reported that the crew has done shop work, removed brush from all units, plowed and sanded all units and applied sterilant to ROW's. The crew also formed and poured a concrete lid for irrigation structure on Apple Valley Road.

Director of Highways Lynn Troxel reported that he met with Idaho Power on Farmway Road and Purple Sage Road. He stated that Idaho Power is planning on moving power poles that were put in our ROW.

NEW BUSINESS:

P & Z MATTERS – Director of Highways Lynn Troxel reported that a permit was issued to Northern Construction on Butterfly Ridge.

CHRISTMAS BONUS – Commissioner Tom Sells moved and Commissioner Gary Hickman seconded to give all employees 2 days pay for a Christmas bonus. The motion passed unanimously to give all employees 2 days pay for a Christmas bonus.

NUTRIEN AG SOLUTIONS SETBACK VARIANCE – Commissioner Tom Sells moved and Commissioner Gary Hickman seconded to allow Chairman William Hartman to sign the Setback Variance on Parma Road for Nutrien Ag Solutions. The motion passed unanimously.

MOJO GRAVEL PIT – Director of Highways Lynn Troxel reported that in the next fiscal year Canyon Highway District and Golden Gate Highway District would like to go together and crush gravel. It was also reported that Canyon Highway District was laying down rap on the road at the MOJO Pit.

CORRESPONDENCE – J-U-B Engineer Tim Blair reported that he submitted a draft of the Railroad Crossings to ITD to review the stop signs that are on Deb Lane, Look Lane, Leigh Lane and Pearl Road, ITD is requesting the stop signs to be changed to yield signs. Tim will update the Commissioners with his final report when he is finished with it.

CITIZENS INPUT AND ACTION – Director of Highways Lynn Troxel reported that a resident is concerned about the speed limit on Shelton Road. She is asking that the speed limit to be reduced to 35 miles per hour from Market Road to Walker Road. A traffic count will be done on that section of road and the results of the traffic count will be discussed with the Engineer.

ADJOURNMENT: There being no further business to come before the Commissioners, the meeting was adjourned 3:40 p.m.

CHAIRMAN

CLERK