

**MINUTES OF THE REGULAR MEETING
OF THE NOTUS-PARMA HIGHWAY DISTRICT No.2**

Parma, Idaho

A regular meeting of the Commissioners of the Notus-Parma Highway District #2 was held Tuesday, September 10, 2019 at 3:00 p.m. at the office of the District, 106th S. Fourth St., Parma, Idaho.

PRESENT: Commissioners William Hartman, Tom Sells, Gary Hickman
Director of Highways Lynn Troxel
Secretary Tara Ankenbauer
Attorney Carlie Foster via phone
JUB Engineer Tim Blair

APPROVAL OF AGENDA: Secretary Tara Ankenbauer reported that the agenda was posted 5 days in advance and have not made any modifications in those 5 days.

MINUTES: Commissioner Tom Sells moved and Commissioner Gary Hickman seconded to approve the minutes of the August 13, 2019 meeting and the August 27, 2019 budget meeting .The motion passed unanimously approving the minutes of both meetings.

BILLS: The outstanding bills were presented for September 2019. Commissioner Tom Sells moved and Commissioner Gary Hickman seconded to pay the bills with the permission to pay Benconnected Computers and Master Blasters when the statements come in. The motion passed unanimously.

OLD BUSINESS:

ROAD AND BRIDGE REPAIR AND MAINTENANCE – Director of Highways Lynn Troxel reported that the crew has pulled shoulders in unit 1, shop work and they have finished blade patching. A Safety Meeting on truck inspections and load securement presented by Idaho State Police. A 12 inch cmp pipe was installed at the bottom of Roswell hill to help control the water when it comes down the hill.

NEW BUSINESS:

P & Z MATTERS – Director of Highways Lynn Troxel reported that he issued an Approach Permits to Clint Koplín on Fort Lane.

BACKHOE TRAILER TO AUCTION – Commissioner Gary Hickman moved and Commissioner Tom Sells seconded to approve to take the backhoe trailer to Pickett Auction. The motion passed unanimously.

MUTUAL COOPERATION AGREEMENT FOR TEN DAVIS HALL -
Commissioner Tom Sells moved and Commissioner Gary Hickman seconded to
have Chairman William Hartman sign the Mutual Cooperation Agreement for Ten
Davis Hall with the correction of Ten Davis Recreation District. The motion
passed unanimously.

MOJO GRAVEL PIT – Nothing to report at this time.

CORRESPONDENCE - Nothing to report at this time.

CITIZENS INPUT AND ACTION – Nothing to report at this time.

ADJOURNMENT: There being no further business to come before the
Commissioners the meeting was adjourned 3:22 p.m.

CHAIRMAN

CLERK