

**MINUTES OF THE REGULAR MEETING
OF THE NOTUS-PARMA HIGHWAY DISTRICT No.2**

Parma, Idaho

A regular meeting of the Commissioners of the Notus-Parma Highway District #2 was held Thursday, November 8, 2018 at 8:00 a.m. at the office of the District, 106th S. Fourth St., Parma, Idaho.

PRESENT: Commissioners William Hartman, Larry Story
Director of Highways Lynn Troxel
Clerk Mary Huett
Secretary Tara Ankenbauer
J-U-B Engineer Tim Blair
Attorney Skip Smyser
Attorney at Law Carlie Foster
Gary Hickman

APPROVAL OF AGENDA: Clerk Mary Huett reported the Agenda was posted 6 days in advance and have not made any modifications within those 6 days. The motion passed unanimously.

MINUTES: Commissioner Larry Story moved and Commissioner William Hartman seconded to approve the minutes of the October 9, 2018 meeting. The motion passed unanimously approving the minutes of the October 9, 2018 meeting.

BILLS: The outstanding bills were presented for November 2018. Commissioner Larry Story moved and Commissioner William Hartman seconded to pay the bills. The motion passed unanimously.

OLD BUSINESS:

ROAD AND BRIDGE REPAIR AND MAINTENANCE – Director of Highways Lynn Troxel reported that the crew has finished rebuilding 1 mile of road from Shelton Road to Sabin Road and ground sterilant was applied to Unit 2 and Unit 3. There was a safety meeting on Winter Maintenance, presented by Assistant Director of Highways, Derek Frank.

NEW BUSINESS:

P & Z MATTERS – Director of Highways Lynn Troxel reported that he issued a permit to Stylish Homes on Monarch Road and Ray Rueth on Old Fort Boise Road.

BLUE CROSS OF IDAHO – Winston Goss of Compass/Blue Cross discussed with the board via phone the options for the renewal of the Blue Cross Insurance Plan. Commissioner Larry Story moved and Commissioner William Hartman Second to renew the Blue Cross Insurance. The motion passed unanimously to renew the Blue Cross Insurance.

SOW AND FEE TO PREPARE 3 NEW GRANT APPLICATIONS- Tim Blair of JUB Engineering discussed the scope of work to prepare 3 new grant applications. Grant for Stafford Bridge Replacement, Galloway Road overlay from Stafford Road to I-84 and District-Wide Signage.

LHTAC FUNDING APPLICATIONS – Tim Blair of JUB Engineering discussed with the Commissioners the LSIP Application for Boise River Road and the LRHIP District-Wide Signage Application. Commissioner Larry Story moved and Commissioner William Hartman seconded to sign the Applications. The motion was unanimously approved to sign both applications.

ACCHD FEE SCHEDULE – Director of Highways Lynn Troxel reported that at the ACCHD Meeting the Fee Schedule was discussed.

CAPITOL FOR A DAY & LEGISLATIVE RECEPTION- Director of Highways Lynn Troxel discussed with the Commissioners that IAHD will be hosting a Capital for a Day & Legislative Reception in February. After discussing it with the Commissioners it was decided that Lynn Troxel will be attending.

MOJO Gravel Pit- Director of Highways Lynn Troxel reported that NPHD borrowed 879.5 yards of pit run from Canyon Highway District. In the spring we will push up that amount to pay them back for it.

Commissioner Larry Story moved and Commissioner William Hartman seconded to sign the Mutual Ownership and Joint Operation Board Valuation, Fee Determination, Site Expenses and Material Extraction Reporting Policies. The motion passed unanimously to sign the MOJO Policy.

CORRESPONDENCE- Nothing at this time.

CITIZENS INPUT AND ACTION- Director of Highways Lynn Troxel reported that Jerry Thomas requested a stop sign ahead sign on Conway Road. The district installed the sign the same day that it was requested.

ADJOURNMENT: There being no further business to come before the Commissioners the meeting was adjourned at 8:45 a.m.

CHAIRMAN

CLERK