

**MINUTES OF THE REGULAR MEETING
OF THE NOTUS-PARMA HIGHWAY DISTRICT No.2**

Parma, Idaho

A regular meeting of the Commissioners of the Notus-Parma Highway District #2 was held Tuesday, July 10, 2018 at 3:00 p.m. in the office of the District, 106th S. Fourth St., Parma, Idaho.

PRESENT: Commissioners William Hartman, Larry Story, Tom Sells
Director of Highways Gary Hickman
Clerk Mary Huett
J-U-B Engineer Chris Pettigrew
Attorney at Law Carlie Foster
Lynn Troxel

APPROVAL OF AGENDA: Clerk Mary Huett reported the Agenda was posted 6 days in advance and have not made any modifications within those 6 days.

MINUTES: Commissioner Larry Story moved and Commissioner Tom Sells seconded to approve the minutes of the June 12, 2018 meeting. The motion passed unanimously approving the minutes of the June 12, 2018 meeting.

BILLS: The outstanding bills were presented for July 2018. Commissioner Tom Sells moved and Commissioner Larry Story seconded to pay the bills. The motion passed unanimously.

OLD BUSINESS:

ROAD AND BRIDGE REPAIR AND MAINTENANCE – Director of Highways Gary Hickman reported that the crew has been fixing washouts, patching, striping, pulling shoulders, broomed sealcoat roads, spraying, checked signs, shop work, repairing equipment and help Golden Gate sealcoat. The crews also seal coated Lower Boise Cemetery and Pet Road.

FARMWAY ROAD/HIGHWAY 44 CONSTRUCTION- JUB Engineer Tim Blair reported that the Farmway Road is completed and opened up to traffic.

NEW BUSINESS:

P & Z MATTERS – Director of Highways Gary Hickman reported that he issued permits to Craig Smith on Hurtz Road, Robert Combes on Big Sage Ct, Jeremy Snow on Farmway Road and Craig Bradshaw on Swallow Tail Road.

MIKE STERLING- FLOOD DIVISION - Was not able to attend at this time.

TORT CLAIM – The Tort Claim does not involve the Notus-Parma Highway District.

NEW HIRES - It was discussed that two employees need to be hired.

NEW EQUIPMENT – Commissioner Larry Story moved and Commissioner Tom Sells seconded to purchase a mechanically pinned thumb for the 2012 John Deere Backhoe. The motion was passed unanimously to purchase a mechanically pinned thumb for the 2012 John Deere Backhoe.

DIRECTOR OF HIGHWAYS COMPENSATION PACKAGE – Commissioner Larry Story moved and Commissioner Tom Sells seconded to have the Director of Highways annual salary start at \$55,000.00 and have 3 and 6 month evaluations. The motion passed unanimously.

2018-2019 BUDGET – The budget was looked at and will be discussed again at the August Board Meeting.

MOJO GRAVEL PIT – Director of Highways Gary Hickman reported they will be hauling pit run from the Gravel Pit when they start working on Burden Road.

CORRESPONDENCE – Nothing at this time.

CITIZENS INPUT AND ACTION – Nothing at this time.

ADJOURNMENT: There being no further business to come before the Commissioners the meeting was adjourned at 4:05 p.m.


CHAIRMAN


CLERK