

**MINUTES OF THE REGULAR MEETING
OF THE NOTUS-PARMA HIGHWAY DISTRICT No.2**

Parma, Idaho

A regular meeting of the Commissioners of the Notus-Parma Highway District #2 was held Tuesday, August 14, 2018 at 3:00 p.m. in the office of the District, 106th S. Fourth St., Parma, Idaho.

PRESENT: Commissioners William Hartman, Larry Story, Tom Sells
Director of Highways Lynn Troxel
Clerk Mary Huett
J-U-B Engineer Tim Blair
Attorney Skip Smyser
Attorney at Law Carlie Foster
Gary Hickman

APPROVAL OF AGENDA: Clerk Mary Huett reported the Agenda was posted 5 days in advance and have not made any modifications within those 5 days.

MINUTES: Commissioner Larry Story moved and Commissioner Tom Sells seconded to approve the minutes of the July 10, 2018 meeting. The motion passed unanimously approving the minutes of the July 10, 2018 meeting.

BILLS: The outstanding bills were presented for August 2018. Commissioner Tom Sells moved and Commissioner Larry Story seconded to pay the bills. The motion passed unanimously.

OLD BUSINESS:

ROAD AND BRIDGE REPAIR AND MAINTENANCE – Director of Highways Lynn Troxel reported that the crews have been hand patching, mowing, grader patching on Iverson Road, checked signs and drains, repaired washouts on Goodson Road and touched up spraying in all units. The crews also helped the City of Parma sealcoat.

P & Z MATTERS – Director of Highways Lynn Troxel reported that he issued permits to Scott Christenson on Big Sage Court, Stylish Homes on Grey Sage Court and Amy Woodruff on Goodson Road.

NEW BUSINESS:

2018-2019 BUDGET REVIEW – The proposed budget was reviewed. Commissioner Tom Sells moved and Commissioner Larry Story seconded to approve to publish the proposed budget in the newspaper. The motion passed unanimously to have the proposed budget published in the newspaper. The budget meeting will be held for the adoption of the budget at 8:00 a.m. Tuesday August 28, 2018.

GRAVEL EXTRACTION AT BOISE RIVER ROAD – JUB Engineer Tim Blair discussed the Conditional Use Permit for Greg and Ann Obendorf on Boise River Road. Commissioner Larry Story moved and Commissioner Tom Sells seconded to have a combined response with Golden Gate Highway District to Canyon County Development Services for the Conditional Use Permit. The motion passed unanimously.

PROBATION EMPLOYEE COMPENSATION – Director of Highways Lynn Troxel has requested that employee Adam Bahems wage be increased to \$19.83 because he is going to be on the on call rotation before his 6 month's probation is up. Commissioner Tom Sells moved and Commissioner Larry Story seconded to increase Adam Bahems wage to \$19.83 starting on August 16, 2018 and then to \$21.26 when he completes his 6 month probation period. The motion passed unanimously to increase Adam Bahems wage to \$19.83.

NOVEMBER BOARD MEETING – It was discussed that the IAHD Convention will be held in Cour d'Alene November 13, 2018 to November 16, 2018. Commissioner Tom Sells moved and Commissioner Larry Story seconded that the November Board Meeting be changed from November 13, 2018 to November 8, 2018 at 8:00 a.m. because of the conflict with the IAHD Convention. The motion passed unanimously to change the November Board meeting to November 8, 2018.

ON CALL ROATATION – After discussing Director of Highway Lynn Troxel was directed to make a spread sheet showing the proposed on call rotation and have Attorney Skip Smyser report to the Commissioners at the next meeting about it. No decision was made at this time.

MOJO GRAVEL PIT – Nothing at this time.

CORRESPONDENCE – A thank you card was received from the Nichols family thanking the District for the flowers that was sent to the service for Bonnie Nichols.

An invitation was sent from Nampa Highway District for Casey Bequeaths Retirement Party. It will be held on Thursday August 30, 2018 at the Nampa Highway District Office.

CITIZENS INPUT AND ACTION – Nothing at this time.

ADJOURNMENT: There being no further business to come before the Commissioners the meeting was adjourned at 4:30 p.m.

William J. Hartman
CHAIRMAN

Mary Hunt
CLERK